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BOARD OF DIRECTORS MEETING MINUTES

April 11, 2023

Supervisors Present: Margaret Lenz, Ron Richards Jeff Wingfield and Chester Zwirn

Supervisors Absent: Dustin Wise

Ex official Members: None

Staff Present: Tanya Fell

President Lenz declared a quorum present and convened the meeting at 5:49pm at the NRCS offices in Wray, CO.

Updates were made by each board member to the mileage calendar.

Prior to the general business meeting, applications were reviewed, and interviews were conducted for the Office Assistant position. Three candidates were interviewed: Shirley Deason, Katie McGinnis and Caryn Osmus. Following the interviews, the candidates' qualifications were discussed. Supervisor Wingfield moved to offer the Office Assistant position to Shirley Deason. The motion was seconded by Supervisor Richards and carried unanimously. DM Fell is to also complete the grant application for the NextGen Ag Leadership Program to receive additional funding for a summer intern with the hopes of hiring Katie McGinnis to fill the position.

Supervisor Richards moved to approve the March 14, 2023, meeting minutes. The motion was seconded Supervisor Zwirn and carried unanimously.

District Manager Fell presented the monthly financials. There was a discussion regarding the Wix website payout regarding the reserve holdings and how to account for them in QuickBooks. Supervisor Wingfield moved to accept the financial report and pay the April bills. The motion was seconded by Supervisor Zwirn and carried unanimously. The current bills paid:

- District Manager Paycheck
- Wray Berry Graphics
- CACD Membership
- Wray Gazette & Yuma Pioneer Subscriptions
- Yuma County Sponsorship
- Wray Market
- Premier Accounting
- Republican River Watershed

OLD BUSINESS:

The Pesticide Applicator Training had 63 participants. Thank you to Supervisor Richards, Wise and Zwirn plus the NRCS staff for helping with set-up and cleanup.

The YCCD tree sales are at nearly 9000 trees. DM Fell has contact the Wray, Idalia and Liberty FFA chapters have been contacted to ask for assistance with unloading the semi and helping with tree distribution on Friday and

Saturday. The truck will be arriving on Monday April 17th and Wray FFA will be helping with unloading. DM Fell is to text Supervisor members when the truck is in Yuma.

There was discussion previously to share the YCCD cell phone plan with the Washington County CD by adding an additional line for their DM to use. The Washington County CD has provided a MOU in which they will play the cost of all equipment and will prepay for the phone plan a year in advance. Supervisor Richards moved to move forward with sharing cell plans. The motion was seconded Supervisor Zwirn and carried unanimously.

The Entering XXX County Conservation District highway signs are going to be double sided. DM Fell is to contact adjoining districts to see if they are willing to share the sign cost.

The YCCD Supervisor Elections and Oath of Office will be held at the May meeting.

The Colorado State Conservation Board will be holding their June meeting on the Eastern Plains. The group will stay in Burlington and will travel to Bonny Reservoir to tour the grazing project area.

NEW BUSINESS:

The YCCD has been funded to receive a District Conservation Technician. Once a contract has been received, the hiring process can begin. Samples of several position announcements were included in the meeting materials. DM Fell will create a job description and have it ready for the next meeting.

YCCD Supervisors are to reach out to their fellow producers to develop ideas of matching grant projects for the 2024 grant year. The ideas will be shared at the May meeting.

DM Fell gave a report on the meeting held in Holyoke with Pheasants Forever, Colorado Parks and Wildlife, US Fish and Wildlife and NRCS regarding programming in the conservation district areas on the Eastern Plains.

The YCCD Supervisors would like to hold educational seminars and field days in Kirk, Idalia and Wray areas to discuss the cheatgrass control product Rejuvra. Test spays were applied last fall in each area for producers to see. DM Fell is to contact ENVU regarding organizing the programs.

NRCS employee Julie Elliott retired in January and the YCCD would like to give her a thank you gift for her support and help. Supervisor Wingfield made a motion to give her a fruit tree. The motion was seconded Supervisor Zwirn and carried unanimously.

Julie Elliott lost her husband Thom in February to cancer. The YCCD would like to help support the scholarship program that has been established in his name to support youth from rural areas to attend the law enforcement academy. Supervisor Richards made a motion to donate \$100 to the scholarship fund. The motion was seconded Supervisor Zwirn and carried unanimously.

A motion was made by Supervisor Zwirn to dispense with an executive session. The motion was seconded by Supervisor Richards and carried unanimously.

President Lenz adjourned the meeting at 9:47pm.

The next YCCD meeting will be held May 9th at 5:30pm at the NRCS conference room in Wray.

Minutes submitted by: Tanya Fell, District Manager

Dustin Wise, Secretary/Treasurer

Date

